



## WATTLE INTERVENTION EDUCATION PROGRAM

Western Autistic School

### ENROLMENT POLICY 2018

#### **Eligibility for Admission**

The Regional Director approves enrolments in the Program in consultation with, and on request from, the Principal of Western Autistic School.

Students must meet all Eligibility for Admission requirements in order to be considered for enrolment in the Program.

To be eligible for admission

- A student must have a diagnosis of Autism Spectrum Disorder
- A student must be funded under the Department of Education and Training (DET) Program for Students with Disabilities (PSD)
- A student must not be eligible to attend a Special, Special Developmental school or other specialist setting
- A student must reside in the DET South West Victoria Region
- A student will normally already be enrolled in a government primary or secondary college (the Home School). Where a student is currently not enrolled in any school, prior to enrolment at Wattle, the Regional Director shall nominate the appropriate Home School to which the student will return after 6 months, in consultation with the student or their parents/carers
- A student must be within the Program age range of 10 years – 16 years (grade 5-10)

The maximum number of students enrolled in the Program at any one time is 15. Admission to the Program is subject to a vacancy occurring and the below priority placement order.

#### ***Placement Timelines and Processes***

To enable predictability both at the Home School and the Program, enrolments shall only commence on the first day of Term 1 or the first day of Term 3 unless decided otherwise by the Regional Director.

The Program assumes the successful transition back into the Home School. However, in some instances an alternative educational pathway will be the best option. This is the decision of the parents with guidance from members of the Student Support Group.

#### ***Priority for vacancy***

When there are insufficient places at the Program for all eligible students who seek entry, students are enrolled in the following priority order:

- Age aligned to the vacancy in the program
- Sibling at the school
- In order of the date of application of eligible applicants.



## WATTLE INTERVENTION EDUCATION PROGRAM

Western Autistic School

### ***Information required by Western Autistic School***

- Enrolment expectations, information and processes are attached to this policy in the Wattle Education Intervention Enrolment Information Package.
- Enrolment Request Forms need to be completed in full.
- Enrolment Request forms will be accepted at the beginning of the previous term, ie ten weeks prior to the requested enrolment
- If eligibility for Admission and Enrolment Criteria is satisfied, and a vacancy exists, parents will be contacted to attend a meeting with the Principal to verify the details

### ***Transferring student process:***

The administrative process when Victorian government schools transfer students to other Victorian government schools applies as outlined here:

<http://www.education.vic.gov.au/school/principals/spag/participation/pages/transfers.aspx>